



Staff Application

| APPLICANT INFORMATION | | | |
|---|------------------------|--|------------|
| Last Name | First | M.I. | Birth Date |
| Street Address (Summer Address) | | Apartment/Unit # | |
| City | State | ZIP | |
| Cell Phone | | E-mail Address | |
| Social Security No. | Date Available to Work | T-Shirt Size | |
| Are you a citizen of the United States? | Yes or No | If no, are you authorized to work in the U.S.? | Yes or No |
| Have you ever worked for Camp Comeca? | Yes or No | If so, when? | |
| Have you ever been convicted of a felony? | Yes or No | If yes, explain | |

| EDUCATION | | | |
|-------------|----|-------------------|-----------|
| High School | | City | |
| From | To | Did you graduate? | Yes or No |
| College | | City | |
| From | To | Did you graduate? | Yes or No |
| Other | | City | |
| From | To | Did you graduate? | Yes or No |
| | | Degree | |

| REFERENCES | |
|-------------------------------------|--------------|
| <i>Please list three references</i> | |
| Reference #1 | |
| Full Name | Relationship |
| Company | Phone |
| Address | |
| Reference #2 | |
| Full Name | Relationship |
| Company | Phone |
| Address | |

| | |
|---------------------|--------------|
| Reference #3 | |
| Full Name | Relationship |
| Company | Phone |
| Address | |

| PREVIOUS EMPLOYMENT | | | | | |
|--|--|----|--|--------------------|--|
| Company | | | | Phone | |
| Address | | | | Supervisor | |
| Job Title | | | | | |
| Responsibilities | | | | | |
| From | | To | | Reason for Leaving | |
| May we contact your previous supervisor for a reference? | | | | Yes or No | |
| Company | | | | Phone | |
| Address | | | | Supervisor | |
| Job Title | | | | | |
| Responsibilities | | | | | |
| From | | To | | Reason for Leaving | |
| May we contact your previous supervisor for a reference? | | | | Yes or No | |
| Company | | | | Phone | |
| Address | | | | Supervisor | |
| Job Title | | | | | |
| Responsibilities | | | | | |
| From | | To | | Reason for Leaving | |
| May we contact your previous supervisor for a reference? | | | | Yes or No | |

| SKILLS & INTEREST - WOULD YOU BE INTERESTED IN: | |
|---|--|
| Camp Counselor | Yes or No |
| Kitchen Aid | Yes or No |
| Playing in the praise band | Yes or No List any instruments you play: |
| Lifeguarding | Yes or No |
| Challenge Course Facilitator | Yes or No |
| Camp Nurse | Yes or No |

| AGE & SPECIALTY CAMPS | |
|--|--|
| Please check the ages you would most enjoy working with: | |
| <input type="checkbox"/> 1-2 nd grade | <input type="checkbox"/> 3-4 th grade <input type="checkbox"/> 5-6 th grade <input type="checkbox"/> 7-8 th grade <input type="checkbox"/> 9-12 th grade |

| AVAILABILITY |
|---------------------------|
| Earliest Start Date: |
| Dates you have conflicts? |

Camp Program Skills In the following list, put a “T” *before* those activities you can organize and teach as an expert, and an “A” for those activities in which you can assist. Put a “C” *after* those in which you have *current* certification and attach a copy of your certification.

Adventure/Challenge
 _____ challenge/ropes course
 _____ climbing/rappelling
 _____ outpost camping

Arts/Crafts
 _____ boondoggle
 _____ drawing/painting
 _____ leather craft
 _____ camp crafts
 _____ photography
 _____ woodworking

Camp craft/Pioneering
 _____ backpacking
 _____ survival skills
 _____ hiking
 _____ orienteering
 _____ outdoor cooking
 _____ outdoor living skills
 _____ overnight trips
 _____ wilderness trips

Dance (list)

Drama
 _____ clowning
 _____ skits

Music
 _____ singing
 _____ instrument)

Nature
 _____ animals/care
 _____ astronomy
 _____ birds
 _____ environment
 _____ flowers
 _____ forestry
 _____ insects
 _____ weather

Sports/Fitness
 _____ aerobics/exercise
 _____ archery
 _____ baseball/softball
 _____ basketball
 _____ bicycling/biking
 _____ boxing
 _____ weight lifting
 _____ fishing
 _____ football

_____ golf
 _____ gymnastics
 _____ hockey (ice/in-line)
 _____ horseback riding (Eng)
 _____ horseback riding (West)
 _____ informal games
 _____ martial arts
 _____ riflery
 _____ skating
 _____ soccer
 _____ snow sports (list)
 _____ tennis
 _____ track/field
 _____ wrestling

Waterfront Activities
 _____ board sailing/wind
 _____ canoeing
 _____ diving
 _____ kayaking
 _____ rafting
 _____ rowing
 _____ sailing
 _____ SCUBA
 _____ swimming
 _____ synchronized Swimming
 _____ water skiing

Miscellaneous
 _____ academics
 _____ aviation
 _____ community service
 _____ farming/gardening
 _____ foreign language
 _____ grounds keeping
 _____ storytelling
 _____ team building
 _____ office skills

Certifications and Camp Support Staff Skills In the following list, please check those items in which you have experience and skills. Mark with a “C” those for which you hold current certification and attach a copy of your certification.

Certifications

Health/Safety
 _____ CPR
 _____ first aid
 _____ lifeguard
 _____ nursing

Issued By

Date of exp.

Maintenance
 _____ auto mechanics
 _____ carpentry
 _____ electrical
 _____ plumbing
 _____ housekeeping

Food Service
 _____ cooking/meal prep.
 _____ Food Handler's Permit
 _____ menu planning
 _____ purchasing
 _____ sanitation

Answer these questions only if applying for a position requiring driving

Do you have a valid driver's license? Yes No State _____

Do you have current chauffeur's-type license? Yes No State _____

Do you have a commercial driver's license? Yes No State _____

Please answer the follow questions.

- 1. Please list any other special skills or interests that might be beneficial as a Summer Staff. (Technology, Wilderness, Sports etc.)**

- 2. Please list your camp experiences beginning with most recent, include staff, camper and volunteer roles.**

- 3. How can a positive camp experience influence a child's life? Give an example.**

- 4. What are your core beliefs about God? About Jesus?**

PLEASE READ CAREFULLY

By signing your name below:

You certify that all statements made by you on this application are true and complete to the best of your knowledge and that you understand that intentional misrepresentations or omissions may be cause for rejection of your application or subsequent if you are hired.

You understand that Camp Comeca & Retreat Center may require the successful completion of drug and alcohol testing as a condition of employment, and that continued employment may be based on the successful completion of similar tests.

You understand that in connection with the routine processing of your employment application, Camp Comeca may request from a consumer reporting agency an investigative consumer report including information as to your credit records, character, general reputation, personal characteristics, and mode of living. Upon written request, Camp Comeca will provide you with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

You authorize Camp Comeca & Retreat Center to conduct inquiries into to your character, reputation, skills and experiences and release those supplying information the Camp Comeca from any liability relating to such information.

Nothing contained in the interview process, this application, or Camp Comeca's employment policies or procedures are intended to create an employment contract between Camp Comeca and you. Should this application result in your employment, you have the right to terminate your employment at any time and for any reason and Camp Comeca retains a similar right. You certify that your answers are true and complete to the best of your knowledge. If this application leads to employment, you understand that false or misleading information in your application or interview may result in your release.

Camp Comeca & Retreat Center is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, national origin, age, disability or veteran's status. We assure you that your opportunity for employment with the Organization depends solely on your qualifications.

By this document, Camp Comeca & Retreat Center discloses to you that a consumer report may be obtained for employment purposes as part of the pre-employment/post-offer background investigation and at any time during your employment if hired. Examples of the reports Camp Comeca & Retreat Center may obtain include, but are not limited to, reports on criminal felony convictions, credit history, motor vehicle history, previous employment, and education.

Camp Comeca & Retreat Center also discloses to you that an investigative consumer report containing information as to your character, general reputation, personal characteristics, and mode of living may be obtained for employment purposes as part of the pre-employment/post-offer background investigation and at any time during your employment if hired. Should an investigative consumer report be requested, you have the right to demand a complete and accurate disclosure of the nature and scope of the investigation requested and a written summary of your rights under the Fair Credit Reporting Act. Please sign below to signify that you have received and understand the foregoing disclosure.

AUTHORITY TO RELEASE INFORMATION FOR BACKGROUND INVESTIGATION

I HEREBY GIVE Camp Comeca & Retreat Center authorization to obtain consumer reports or investigative consumer reports on me as part of the pre-employment/post-offer background investigation process. If hired, this authorization shall serve as evidence of ongoing authorization for Camp Comeca & Retreat Center to obtain consumer or investigative consumer reports on me at any time during my employment period for purposes of promoting, reassigning, or retraining me as an employee.

Print Applicant Full Name

Applicant Signature

Date